

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

| মিটিং নং / Meeting No. | | উপস্থিত সভ্যগণের নাম | স্থান / Place |
|------------------------|-----------|-------------------------|---------------|
| তারিখ / Date | 23/8/2017 | NAME OF MEMBERS PRESENT | সময় / Time |
| ১। 1. | | ৮। 8. | ১৫। 15. |
| ২। 2. | | ৯। 9. | ১৬। 16. |
| ৩। 3. | | ১০। 10. | ১৭। 17. |
| ৪। 4. | | ১১। 11. | ১৮। 18. |
| ৫। 5. | | ১২। 12. | ১৯। 19. |
| ৬। 6. | | ১৩। 13. | ২০। 20. |
| ৭। 7. | | ১৪। 14. | ২১। 21. |

১। 1. Joyjit Ghosh
 ২। 2. Joyjit Ghosh 23/8/17
 ৩। 3. Joyjit Ghosh 23/8/17
 ৪। 4. Indrani Datta (Chaudhuri)
 ৫। 5. Hemant 23/8/17
 (signed prior to holding the meeting and writing of the minutes, proceedings & resolutions) - 23.08.2017

নং / No. রেজল্যুশন / Resolution Adopted

Dear Colleagues,
 We would like to hold a DC meeting on 23.08.2017 at 2 pm to discuss the following agenda:

1. Confirmation of the resolutions of the previous DC meetings
2. Time Table of the Communicative English Coursework classes
3. Time Table of the Ph.D & M.Phil Coursework classes
4. Time Table of the Extradepartmental classes
5. Book Bank for the Department
6. Letter of Application from the students of the department
7. Miscellaneous

Please attend the meeting.

Sincerely,
 Joyjit Ghosh
 HOD

রেজল্যুশন / Resolution Adopted

Resolved that the time table of the Communicative English has been prepared.

Resolved that the time table of the M.Phil & Ph.D Coursework classes has been prepared.

Resolved that the timetable of the extradepartmental classes has been prepared.

Resolved that we will seek lists of books from the students for the Book Bank.

The letter of application by the students of the Department regarding the celebration of Teachers' Day along with the Drama performance has been duly considered.

In the miscellaneous the letter of ^{application of} Mir Ahannad Ali regarding the taking of classes for communicative English classes was duly considered.

Dr Indrani Datta (Chandhuri) was offered classes for Communicative English but she declined.

read & confirmed
9/6/9.17
or