

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

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| মিটিং নং / Meeting No. | |
| তারিখ / Date | 18.07.2017 |

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

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|---------------|--|
| স্থান / Place | |
| সময় / Time | |

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| ১। 1. Joyjit Ghosh | ৮। 8. |
| ২। 2. Manab Kumar | ৯। 9. |
| ৩। 3. Bandyopadhyay 18/7 | ১০। 10. |
| ৪। 4. Joyjit Ghosh 18/07/17 | ১১। 11. |
| ৫। 5. Indrani Datta (Chandhuri) | ১২। 12. |
| ৬। 6. prior to the writing of the minutes, proceedings and resolutions | ১৩। 13. |
| ৭। 7. Hemant | ১৪। 14. |

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| ১৫। 15. |
| ১৬। 16. |
| ১৭। 17. |
| ১৮। 18. |
| ১৯। 19. |
| ২০। 20. |
| ২১। 21. |

নং / No. রেজল্যুশন / Resolution Adopted

Dear Colleagues,

We would like to hold a DC meeting on 18 July 2017 at 1 pm to consider the following agenda:

1. Confirmation of the resolutions of the previous meetings
2. Preparing the timetable of 1st and 3rd Semester classes (including extra-departmental classes)
3. Giving farewell to Prof. S.P. Singha
4. Application of a student of the third semester (old syllabus)
5. Application from the students of the third semester to arrange a farewell programme for their seniors
6. Miscellaneous

Kindly attend the meeting.

Thanks,

Joyjit Ghosh

1. Resolved that the classes of the fourth semester in the existing time table will be treated as the classes for the first semester, and the classes of the second semester ^{in the existing time table} will be treated as the classes for the third semester.

2. Resolved that the extra-departmental classes will start on and from 26.07.2017 and on 26.07.2017 the new routine will come into effect. The dates on which the teachers have been assigned extra-departmental classes are as follows:

26.07.2017 - IDC

27.07.2017 - IA

28.07.2017 - JS

02.08.2017 - IDC

03.08.2017 - TDP

04.08.2017 - HK

09.08.2017 - DB

10.08.2017 - TDP

11.08.2017 - HK

16.08.2017 - IA

17.08.2017 - DB

18.08.2017 - JS

3. Resolved that the department will give a farewell to Prof. S.P. Singha on 1 August 2017.

4. Resolved that application by Anupam Das has been duly considered. The HOD will send the application to the Secretary, PG Council. ~~Am~~

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| 5. | Resolved that the application of the third semester students has been duly considered. The HOD will decide on the date of the farewell programme after consulting the faculty members of the department and the Office of the Controller of Exams. |
| 6. | Resolved that the academic calendar of the third semester has been prepared. The first phase of the Internal Assessment (Seminar presentation) will be held on 12 & 13 September, 2017. HK, DB, TDP — 12.09.2017 IDC, IA, JG — 13.09.2017 The second phase of the Internal Assessment (Comments writing) will be held during 7-8 November 2017. |
| | Resd & confirmed on 7.8.2017 |