

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	27/03/17

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- |  |         |  |
|--|---------|--|
| ১। 1. Joyjit                               | ৮। 8.   |  |
| ২। 2. Shankar Das                          | ৯। 9.   |  |
| ৩। 3.                                      | ১০। 10. |  |
| ৪। 4. Indranil Acharya 27/3/17             | ১১। 11. |  |
| ৫। 5. Bandyopadhyay 27/3                   | ১২। 12. |  |
| ৬। 6. Hemant                               | ১৩। 13. |  |
| ৭। 7. Indrani Datta (Chaudhuri) 27.03.2017 | ১৪। 14. |  |

- ১৫। 15.  
১৬। 16.  
১৭। 17.  
১৮। 18.  
১৯। 19.  
২০। 20.  
২১। 21.

নং / No. (Signed prior to writing the minutes, proceedings, and resolutions of this meeting). - gpc 27.03.2017. রেজল্যুশন / Resolution Adopted

To

Tirthankar Das Purkayastha Indranil Acharya English Debashis Bandyopadhyay  
Faculty Indrani Chaudhuri Hemant Kumar

24 Mar at 3:47 PM

Dear Colleagues,

We are going to hold an emergency DC meeting on 27 March 2017 (Monday) at 2.30 pm to consider the following agendum:

Timetable of M.Phil Course, Extra-departmental course, Communicative English Course and Merged Scheme classes

Kindly note that the second and fourth semester classes will remain suspended from 2.30 pm to 5.30 pm on 27 March 2017.

You are requested to attend the meeting.

Yours sincerely,

Joyjit

HOD

নং / No.

রেজল্যুশন / Resolution Adopted

1. Resolved that the time-table of M. Phil Course, Extra-departmental course, Communicative English course and Merged scheme classes has been prepared.

~~2. Resolved~~

2. Resolved that the HOD will email the time-table of Extra-departmental classes & Communicative English classes to the faculty members.

3. Resolved that the dates of Internal Assessment of Extra-departmental courses have been finalized. They are - 26/04/17 and 3/5/17.

In the first internal assessment we will hold a written test that may include items like corrections of errors & fill-in-the-blanks etc. The second internal assessment will involve a Viva-voce or items similar to it.

*[Signature]*  
19.4.17