

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	15.02.17

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

১। 1. Joyjit	৮। 8.	১৫। 15.
২। 2. Manabendra	৯। 9.	১৬। 16.
৩। 3. Joyjit	১০। 10.	১৭। 17.
৪। 4. Indrani Datta (Chaudhuri)	১১। 11.	১৮। 18.
৫। 5. Manabendra	১২। 12.	১৯। 19.
৬। 6. Joyjit	১৩। 13.	২০। 20.
৭। 7. Hemant	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
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Dear Colleagues,

We would like to hold a DC meeting on 15 February 2017 at 2 pm to consider the following agenda:

1. Confirmation of the proceedings of the previous meeting
2. Reframing the Departmental routine
3. Speakers and budget of the Departmental seminar
4. Preparing the list of writers of DDE modules
5. Misc.

Kindly attend the meeting.

Sincerely,

Joyjit

नर / No.

रेजोल्यूशन / Resolution Adopted

1) Resolved that the Departmental routine (time table) be revised.

2) Resolved that the budget of the Departmental Seminar be prepared.

Prof. Anjali Gera Roy of IIT, Kharagpur will not be available due to unavoidable reasons.

~~Her~~ Prof. Subir Dhar of Rabindra Bharati University will give the keynote address.

It is also decided that Dr Shanta Das of Burtampur University and Prof. Anshuman Kaur of Burdwan University will be requested to give address in the plenary sessions.

3. Resolved that the H.O.D will write a letter to the Director, DDE for convening a meeting of the Subject Committee (DDE) to revise the syllabus of DDE.

4. In the miscellaneous items, it was decided that Dr Indranil Acharya will take charge <sup>as a Coordinator</sup> of the second semester of the M.Phil <sup>Programme</sup> ~~course~~.

5. The Head reported to the faculty members that the journal is in press and hopefully it would be brought out <sup>on</sup> the day of the departmental seminar.

6. The Head, Dept. of English reported to the faculty members that he would apply for Medical Leave during 6-19 March 2017. ~~It was~~ The DC requested Prof. Debashis Bandyopadhyay to remain in charge of the Department in the absence of Dr Joyjit Ghosh. It was resolved that Prof. Debashis Bandyopadhyay will remain in charge of the Department in the absence of Dr Joyjit Ghosh.

Read & confirmed  
28/3/17