

Dr. Amiya Kumar Panda
Professor and Head

Department of Chemistry and Chemical
Technology
Vidyasagar University
Midnapore 721 102
West Bengal, India



Phone:

+913222276554/555/557/558; Ext.437
+91 9433347210 (Cell)

Fax:

+91322275329/297

Email: akpanda@mail.vidyasagar.ac.in

Date: November 28, 2017

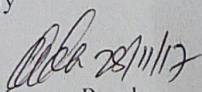
A meeting of the Departmental Committee will be held on Friday December 01, 2017 at 11:45 hrs in the office of the Head, Department of Chemistry and Chemical Technology, VU.

Agenda:

1. To confirm the proceedings of the last DC meeting held on November 07, 2017.
2. To consider a communication received Prof. B. G. Bag
3. To consider a communication received from Dr. S. Roy
4. To prepare the list of books to be purchased by the University Library
5. To consider the purchase of Departmental chemicals and glasswares.
6. To consider the purchase under DST-FIST program
7. To consider the discussion on Students' Feedback Analyses
8. To consider the introduction of P.G. Diploma Course / Short Term Course in Food Processing/Preservation
9. Misc., if any

All the members are requested to kindly be present in the meeting.

Sincerely


Amiya Kumar Panda
Dr. Amiya Kumar Panda
Professor & Head
Dept. of Chemistry &
Chemical Technology
VIDYASAGAR UNIVERSITY
Midnapore-721102, W.B.


Resolution of the DC meeting VU/PG/Chem/186 Dated 01.12.2017

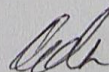
Members present:

1. Dr. Amiya Kumar Panda
2. Dr. Sudipta Dalai
3. Dr. Sumita Roy
4. Dr. Subal Chandra Manna
5. Dr. Maidul Hossain

The meeting was chaired by Prof. Amiya Kumar Panda, Head, Department of Chemistry and Chemical Technology, Vidyasagar University.

Resolutions:

1. Proceedings of the last DC meeting held on November 09, 2017 was read and confirmed.
2. The Departmental committee discussed and resolved that the documents submitted by Prof. B. G. Bag in relation to the installation of sinks would be forwarded to the Hon'ble Vice-Chancellor, Vidyasagar University for funding.
3. The Departmental committee discussed and resolved that the documents submitted by Dr. Sumita Roy, in relation to the repair of partition wall would be forwarded to the Hon'ble Vice-Chancellor, Vidyasagar University for funding.
4. Library Book grant (proposed fund INR 3,00,000/-) will be distributed as:
 - i. Inorganic: INR 90,000/-
 - ii. Physical: INR 90,000/-
 - iii. Organic: INR 90,000/-
 - iv. Food: 30,000/-
5. The Departmental committee unanimously resolved that the Chemicals/glasswares will be purchased within 31.12.2017
6. The Departmental committee resolved that the Purchase procedure of chemicals/glasswares would be made as
 - i. Departmental: Under the name of the Head
 - ii. DST-FIST: Coordinator, DST-FIST
 - iii. UGC-SAP: Coordinator, UGC-SAP
7. The Departmental committee discussed Students' Feedback Analysis.
8. The DC discussed and resolved that the 3 months duration P.G Diploma Course/ Short term Course in Food Processing/ Preservation may be considered. However, with the existing faculty strength, it would not be possible to undertake the course. The add-on course may be initiated with the help/coordinator ship with some external resources, ~~may be initiated.~~ 
9. Miscellaneous:
 - i. Updates on publication/ Research project/Ph.D. Post Doctoral Fellows, etc., will be coordinated by Dr. Maidul Hossain.
 - ii. Head, Department of Chemistry and Chemical Technology appraised the DC about the forthcoming NAAC cycle of Vidyasagar University
 - iii. The DC discussed about a letter related to the disposal of the junk materials received from the University authority. It was resolved that the list of the junk materials would be submitted to the University.
 - iv. The DC resolved that the University authority be requested for bigger classroom for SEM I. Also considering the installation of the instruments that would be procured,



needs some additional
additional space.

- v. Possibility of holding a PG BOS meeting for syllabus review in view of the new CBCS in UG level was considered

The meeting ended with the thanks to the chair.

Amiya Kumar Panda