



VIDYASAGAR UNIVERSITY

MIDNAPORE ★ WEST BENGAL ★ PIN 721102

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Ref. No.

Date 28.12.15

A general meeting of the Departmental Committee will be held on 05.01.2016 in HOD's room at 2 P.M. to discuss the following agenda.

- Agenda:
- ① Confirmation of the resolutions adopted in previous meetings
 - ② MPhil syllabus
 - ③ Inauguration duties
 - ④ CBCS syllabus
 - ⑤ Misc.

All the members are requested to be kindly present in the meeting.

Manoj Kumar
HOD (Eng)

Notice received on 05.01.2016.
Seen.
HOD, English, VU,
kindly advise me
about whether classes
of the 4th sem will
be held today.
HOD
05.01.2016.

M
28/12/15
H
28/12/15

HEAD
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Dr. meeting (general) 5/1/16

1. Indrani Datta
2. ~~Spk~~ 5/1/16
3. 9-12/1/16
4. Indrani Datta (Chaudhary) 05.01.2016

(Signed before the commencement of the meeting and prior to writing of the minutes, proceedings & resolution)

① Resolutions adopted in the previous meetings are read and confirmed [ink note added]

② Resolved that a separate meeting be held for the preparation of the MPhil syllabus with inputs derived from the teachers. [1st Sem: Research Methodology; 2nd Sem: Theory 3rd & 4th Sem: Term Paper & Dissertation]

③ The following chart of invigilation duties for 2nd Sem Examination is prepared

	Room 201	Room 202
6/1	IDC & SPS	I-A
8/1	IDC & IA	SPS, TDP
11/1	SPS & IDC	TDP
13/1	TDP & IA	SPS

④ A separate meeting be held for the CBCS syllabus

⑤ In the Miscellaneous, HOD proposed that a topic be suggested for the next seminar. The seminar may be held in the second week of March '16

Dr. Indranil Acharya proposed that a Dr. resolution be adopted giving all the faculty members of the Dept. access to the printer purchased with his MRP grant.

It is resolved that henceforth all the ^{faculty} members of the Dept. be given access to the printer purchased with the MRP (UG) grant received by Dr. Indranil Acharya. They will continue to use the said printer for their academic work in the Dept.

Confirmed 4/2/16