

A DC meeting was held on 01/06/2017 at the chamber of the HOD to discuss the following agenda

**Agenda:**

1. Introduction of new special paper to 3<sup>rd</sup> sem Commencing from July, 2017
2. Guest teachers
3. Practical exams
4. Miscellaneous

**Members present:**

1. Professor Chandradipa Ghosh (HOD)
2. Professor Sujata Maiti Choudhury (Member)
3. Dr. Sandip Kumar Sinha (Member)
4. Dr. Sumana Sarkhel (Member)



**Resolution:**

No.1: The proceedings of the last meeting is confirmed.

No.2: The department is going to introduce a new special paper – “Biophysics and Electrophysiology with structural Biology” to be taught to the 3<sup>rd</sup> Semester commencing from July, 2017 of the academic Session 2016-2017.

The divisions of the Special paper:

**PHY – 303**

**Unit 27:** Biophysical principles and advanced methods in Biology.

**Unit 28:** Advanced Cellular and Membrane methods in Biology.

The detailed syllabus has been submitted to the DC by the Joint coordinator – Dr. Sandip Kumar Sinha and Dr. Sumana Sarkhel and approved by DC.

**PHY - 403**

**Unit – 37:** Electrophysiology of Cells and Radiation Biophysics.

**Unit – 38:** Photo physics and Experimental Methods in structure Elucidation.

The detailed syllabus has been submitted by the Joint Coordinators – Dr. Sandip Kumar Sinha and Dr. Sumana Sarkhel and approved by DC.

No.3: Another Special Paper “Endocrinology, Reproductive Physiology and funnily welfare” has been revised and will be introduced to The 3<sup>rd</sup> Semester commencing form July, 2017 of the Session 2016 – 2017 with the title of “Biochemistry, Molecular Endocrinology and Reproductive Physiology”.

**Paper: 303**

**Unit – 27:** Advanced studies in Biochemistry.

**Unit – 28:** Molecular Endocrinology and Reproductive Physiology – I.

**Paper: 403**

**Unit – 37:** Advanced and applied Biochemistry.

**Unit – 38:** Molecular endocrinology and Reproductive Physiology – II.

The detailed syllabus of the proposed revised Special Paper has been submitted by coordinate Dr. Sujata Maiti Choudhury and approved By the DC.

No.4: For sooth running in the teaching programmed of the Department, the DC thinks that the Paper under the existing PG syllabus of Human Physiology under CBCS syllabus needs a little re-shuffling and to be introduced from Semester I of 2017 – 2018. Academic Session.

The DC has taken unanimous decision that existing paper (Theory) PHY -104 (U – 7 and U -8) will be taught in Semester II as Paper PHY-203 (U -17 and U -18). On the other hand, the existing Paper PHY-205 (Practical) (U -19 and U -20) will be taught in Semester I as Physiology PHY-104 (U -7 and U -8).

Physiology (Elective 01) will be renamed as PHY-204 and Physiology (Elective -02) will be renamed as PHY-304.

The DC has recommended minor changes in Syllabus details and the details have been approved by the DC.

No.5: As to Senior Teacher Members have relied, the Department needs Guest teachers for smith running of teaching both theory and Practice of upcoming Semester I and III.

Suppose to commence from July, 2017. The DC has taken decision:

1. To allot 20 classes of Semester I and 30 classes of semester III to Professor Somnath Roy as he has been the most experienced passion for teaching this courses and just retimed.
2. To appointment of 03 gust teachers as per UGC Guidelines on the basis of Walk-in interview as suggested by Hon. Vice chancellor on verbal discussion with HOD – to meet the demand of the teaching load.

No.6: The Practical exam schedules of Semester II and IV had been prepared and finalized.