

A DC meeting was held on 17/01/2017 at the chamber of the HOD to discuss the following agenda

Agenda:

1. Confirmation of the last meeting
2. Room distribution
3. CBCS Syllabus planning
4. Miscellaneous

Members present:

1. Professor Chandradipa Ghosh (HOD)
2. Dr. Sujata Maiti Choudhury (Member)
3. Dr. Sandip Kumar Sinha (Member)
4. Dr. Sumana Sarkhel (Member)



Resolution:

No. 1: Proceedings of the last meeting is confirmed.

Invitee Members:

Professor Somnath Roy
Professor Prakash Chandra Dhara

No. 2: As per the request of the Department and ad invited by the DC Professor Somnath Roy and Professor Prakash Chandra Dhara have voluntarily agreed to take classes as voluntarily service for the next semesters (2nd and 4th, 2017) for the interests of students and department.

No. 3: The course distribution of CBCS syllabus has been made.

No. 4: Coursework exam dates are: February 21st, 23rd and 27th, 2017.

No. 5: As per request letter of Dr. Sumana Sarkhel, Asst. Professor of the department to allot her a room for accommodating laboratory instruments for research, the DC has agreed to allot her 2nd floor Faculty Room (without toilet) allotted for the department.

No. 6: Professor Sujata Maiti Choudhury has requested to consider her previous letter for extra space allotment to her as she has some difficulties with existing space.