

A meeting of the SC was held on 18/10/14 at 11:40 am at the chamber of HOD to discuss the following agenda -

Agenda -

1. Arrangement of curtain & basin
2. Selection of picture for web-site & dept. corridor.
3. Preparation of departmental profile.
4. Preparation of Highlights.
5. Submission of project and publication (last two years)
6. Slide presentation

Member present:

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| ① Prof. S. Roy (Head/Chairman) | S. Roy 18.10.14 |
| ② Prof. P. C. Dhara (Member) | pdhara 18.10.14 |
| ③ Prof. C. Ghosh | Absent |
| ④ Dr. S. Maiti-Choudhury | Absent |
| ⑤ Dr. S. K. Sinha | S. Sinha 18/10/14 |
| ⑥ Dr. S. Sarkhel (Banerjee) | S. Banerjee 18/10/14 |

Resolution:-

- ① The proceedings of the last meeting is confirmed.
- ② Look after and supervision of curtain and basin in the department by Dr. S. Sarkhel.
- ③ Selection of photo (Smart class room, ^{Research} Laboratory) for website and another picture for departmental corridor.
- ④ Correction and preparation of departmental profile will be made by Dr. Sujata Maiti (Choudhury) and Anup Barman.
- ⑤ One page of separate highlight of the department will be prepare for NAAC purpose.

18/01/21
H-81/02

⑥ ~~As per~~ It is request to all the faculty members to submit the project details for last two years and ~~for~~ research publication for last one year.

⑦ Power point ~~for~~ slide presentation for NAAC visit will be made and revised according to the after correction of the faculty members.