

A meeting of the DC was held on 9/9/14 at 4:20 pm.
of the Chamber of HOD to discuss the following agenda-

Agenda:

1. NAC preparation
2. Teacher's Student's Committee Committee
3. Misc.

Members present:

1. Prof. A. Roy (HOD/chair persons)
2. Prof. Prakash C. Datta
3. Prof. Chandradeepa Ghosh
4. Dr. Sujata Maiti (Chowdhury)
5. Dr. Sandip K. Sinha
6. Dr. Sumana Sarker

members:

9.9.14
person

9/9/14

9/9/14

9/9/14

Resolution:

1. The proceeding of the last meeting is confirmed.
2. Lock for the Book almirah will be repair through registered.
3. Poster presentation in ^{the} wall of the department
4. Prof. C. Ghosh & Dr. Sujata Maiti Chowdhury will taken charge for the development of poster, photo, and Community health purpose.
5. Beautification of the department should be enriched from ^{consideration} the following —
 - a) HOD room wall painting

- 11-01/20
- b) Replace of exhaust fan of HOD toilet.
 - c) Change of basin in HOD room
 - d) Display board of corridor and departmental wall
 - e) Papse (dust removal)
 - f) Computer room door closer
 - g) New almirahe for HOD room
 - h) Water purifier for student use.

6. Formation of teachers-students committee -

- a) Head - Ex-officio member
- b) Dr. Sandip Kr. Panh - Teacher
- c) Juhin Manna - 3rd Semester
- d) Mausumi Mitra - 1st "

7. Abhijit Bank allow to use the departmental laboratory