

25/10

A meeting of the DC was held on 6/8/14 at 2:15 pm. at the chamber of HOD to discuss the following agenda

Agenda:

- ① NAAC meeting
- ② Evaluation of ^{Teachers by} Student
- ③ Ph.D viva date
- ④ Application for space
- ⑤ Miscellaneous.

Member present:

- 1) Prof. Somnath Roy (HOD/Chairperson) S.Roy
- 2) Prof. Pragas Ch. Dhara Member
- 3) Prof. Chandradeepa Ghosh " Ghosh 6/8/14
- 4) Dr. Sujata Maiti (Chordhuony) "
- 5) Dr. Sandip K. Sinha " Sinha 6/8/14
- 6) Dr. Sumana Sarchel " Absent

Resolution:

- ① The proceeding of the last meeting is confirmed.
- ② Evaluation sheet preparation on the way.
- ③ The date of Ph.D viva is 28/8/14 at 11:30 am.
- ④ Departmental Committee agree to apply for the space to the registrar.
- ⑤ Quotation for millipore water system (Synergy Pak) is received for purchase under UGC infrastructure grant and price to be negotiated. Decision is pending.
- ⑥ Prof. S. Roy & Dr. S.K. Sinha called a meeting

for the with research scholar for the collection of data of the past students.

⑧ letters to be ready for the following factors -

- ① Classroom, tube light and also the sports lab.
- ② Bio-chem. room " & renovation
- ③ Garbage ^{and waste} removal.
- ④ Ladies & Gents for both staff & students toilets cleaning.