



VIDYASAGAR UNIVERSITY

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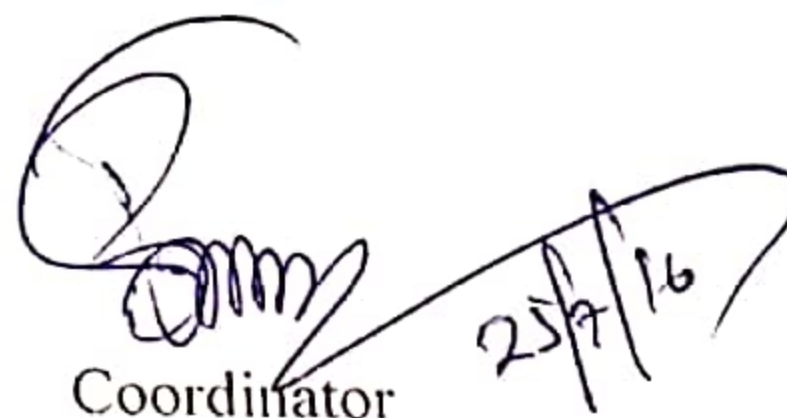
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Date

25.07.2016

Notice

A Departmental Committee meeting will be held in Practical lab (2nd floor) on 28.07.2016 at 1.30 p.m. to consider the following agenda. All faculty members are requested to attend the same.

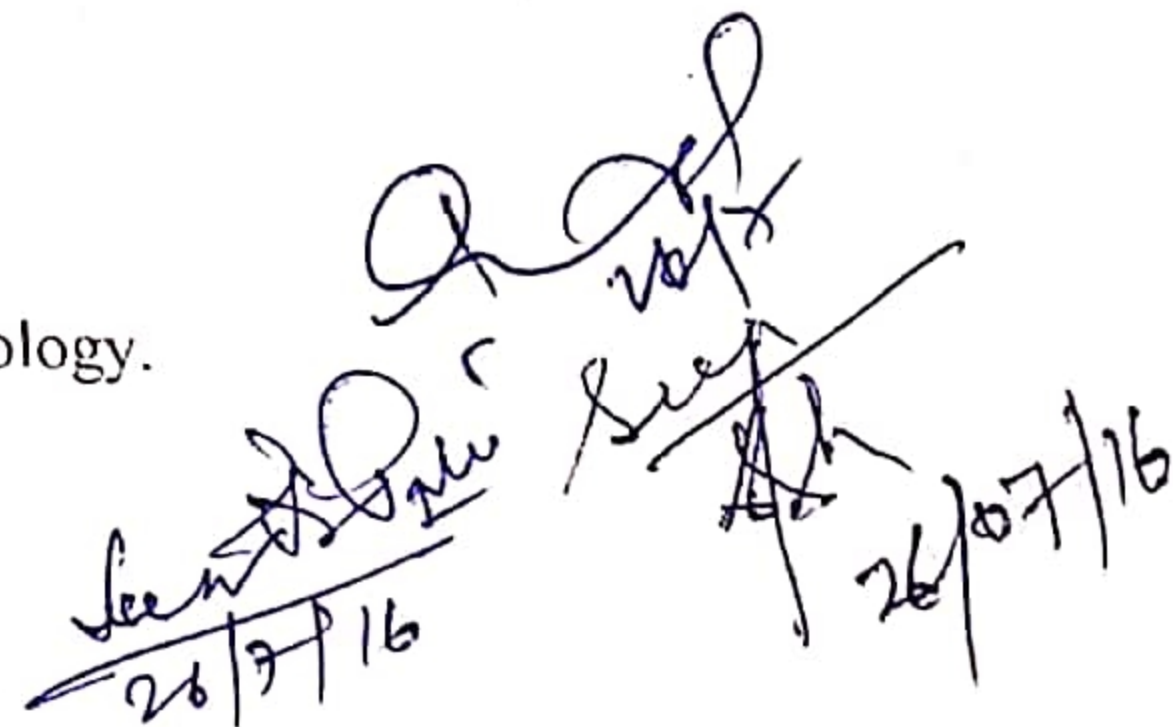


Coordinator

Department of Microbiology

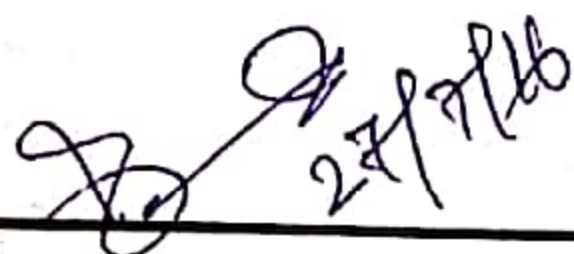
Agenda:

1. Confirmation of proceedings of last meeting.
2. Student teacher committee.
3. Class routine and curriculum.
4. Bills for chemicals etc.
5. E-mail received from D. Bhattachariya.
6. Room for The Head/ Coordinator of Microbiology.
7. Availability of microscope.
8. Bioinformatics infrastructure facility (BIF)
9. Miscellaneous.

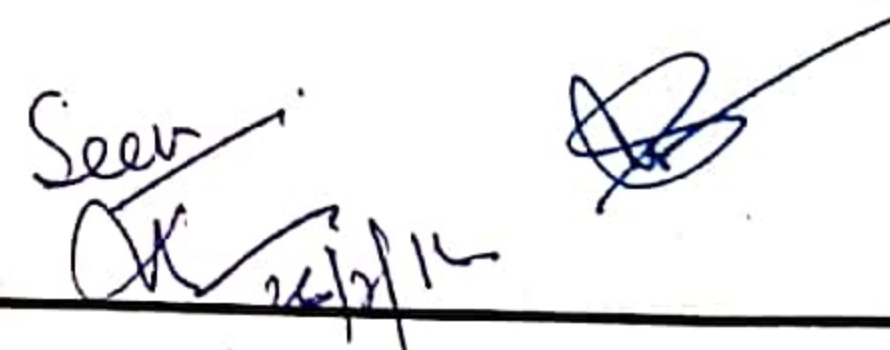


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Departmental committee meeting held on 28.07.2016

Members present :

1. Dr. Debchulal Banerjee Dm 28/7/16
2. Prof. Biras R. Pati B.R. Pati 28/7/16
3. Dr. Keshab C. Mandal. K.C. Mandal 28/7/16
4. Dr. P. K. Das Mohapatra. P.K. Das 28/7/16
5. Dr. Suman Kr. Halder. S.K. Halder 28/7/16
6. Mr. Debesh C. Bhattacharya. D.C. Bhattacharya 28/7/16
7. Mr. Amit K. Mandal. Amit K. Mandal 28/7/16

Resolutions:

1. Proceedings of last meeting held on 12.7.2016 were confirmed.
2. Student teacher committee is formed as
 - a. Co-ordinator, Microbiology
 - b. Dr. P.K. Das Mohapatra.
 - c. Two students of Semester III / IV
 - d. Two students of Semester I / IIfor S.C. A.M.T Prof. B.R. Pati and Mr. A.K. Mandal along with two students will be the members.
3. A class routine will be prepared considering class load of the faculty members.
As per earlier D.C. resolution to teach separate units by separate faculty members D.C. distributed units to the faculty members as follows.

Sem I

- Paper- 101 (A) BP (B) DCB
 102 (A) PKDM (B) DCB
 103 (A) AKM (B) AKM (With help of DB)
 104 (A) KM (B) SKH
 Practical 105 (A) BP (Part DCB) (B) PKDM
 II 106 (A) SKH (Part KM) (B) All faculty members.

Sem III

- Paper- 301 (A) KM (B) SKH
 302 (A) AKM (B) KM
 303 (A) BP (B) B-P
 304 (A) DCB (B) PKDM (with help of DB)
 Practical 305 (A) KM (B) SKH
 306 (A) DCB (PKDM & SKH help him) (B) KM
- BP = Prof B.R. Pati
 KM = Dr. K.C. Mondal
 PKDM = Dr. P.K. Das
 SKH = Dr. S.K. Halder
 DCB = Mr. D.C. Bhat
 AKM = Mr. A.K. Mondal
 DB = Dr. D. Banerjee

4. Bills for chemicals etc purchased from different concerns, Chakrabarty brothers, Rs 20497; UFSans Agency, Rs 22,184.22, Mirific Chemicals, Rs 3848; Krishna Scientific suppliers, Rs 39514.00; Sarada Glass & chemicals Rs. 8,070.00, were placed and approved.

5. E-mail received from Mr. Debesh chandra Bhattacharyya is placed before D.C. regarding Ph.D. Committee. D.C. requested, co-ordinators to discuss with higher authorities in this matter.

6. Dr. K.C. Mondal is requested to shift his materials to his newly allotted space. Dr. Mondal requested co-ordinator to help him in shifting wall hanging racks. Table, etc from the floor will be shifted to newly allotted space by Dr. K.C. Mondal with the help of his scholars soon.

7. Microscopes which are not clean/not properly usable to be cleaned by all the faculty members of the department for proper visualization.

8. Co-ordinator, BIF is requested to organize workshops as discussed in earlier meeting. He informed that first workshop may be held in 2nd week of August, 2016. Following computers and accessories need to be purchased from BIF fund.
LCD projector (good quality): one
Laptop (for lecture theaters): Two
Computer with printer (for office): one
Antivirus for required computers.

Old & unused computers in BIF may be shifted in appropriate areas of department for optimum use.

9. Under miscellaneous proposal submitted by Dr. K.C. Mondal regarding short term training course to DBT is discussed. Dr. K.C. Mondal is requested to submit the revised proposal, as suggested by funding agency, to D.C. before submission to DBT.