



VIDYASAGAR UNIVERSITY
DEPARTMENT OF BOTANY AND FORESTRY
MIDNAPORE-721102: WEST BENGAL

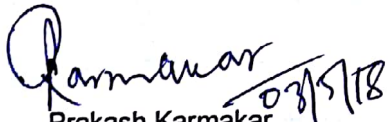
03.05.2018

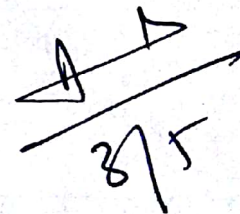
Notice

A department committee meeting will be held on 08.05.2018 at 1.00 pm in the chamber of HOD to discuss on the following matters. Faculty members are cordially requested to be present in the said meeting.

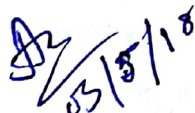
Agenda:

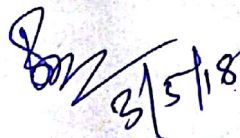
1. Confirmation of the proceedings of the last meeting;
2. Matter related to a letter from The Director, Continuing and Adult Education Centre, VU;
3. Schedule of M.Sc. 2nd and 4th semester Practical Examination, 2018;
4. Matter related to a letter from Prof. A. K. Mondal;
5. Ph.D. Course Work examination, 2017;
6. Preparation of Panel for special/extension lecture;
7. Miscellaneous.

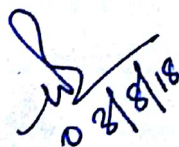

Prakash Karmakar
Teacher-in-Charge
Department of Botany and Forestry
Vidyasagar University

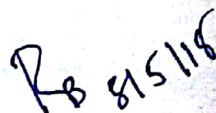

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2017
VIDYASAGAR UNIVERSITY
Directorate of Distance Education
Midnapore : 721 102 : Paschim Medinipur
West Bengal

Website : <http://dde.vidyasagar.ac.in>

Enq. Telephone No: 03222 – 297929

Email: director.ddevu@gmail.com

Ref. No.: VU/DDE/D/152/2018

Date: 16/04/2018

To
The Head
Dept. of BOTANY

Dear Colleague,

You may be knowing that Vidyasagar University has established a “Continuing and Adult Education Center” in view to widening knowledge and skills of professionals and others. The center will offer different diploma and certificate courses for the learners. The diploma courses may of 6 months/one year/two years duration and the duration of certificate course may be one to three months.

In this connection, I invite proposal of courses from the departments with details of the course, duration of the course, number of classes per week, and proposed course fee etc. An individual teacher can also propose a course in his field of expertise.

I request you to discuss the matter in the departmental committee and let us know your decision as early as possible.

Your kind cooperation will enable us to develop the “Continuing and Adult Education Center” in a good form.

Thanking you,

Yours Sincerely,

pdhara
16.4.2018
(Prof. Prakash Chandra Dhara)
Director
Continuing and Adult Education Center
Vidyasagar University

A departmental committee meeting was held on 08.05.2018 at the following members are present.

1. Dr. P. Karmakar - (Teacher-in-Charge) - ~~Karmakar~~ 08/5/18
2. Prof. A. K. Mondal - ~~A K Mondal~~ 8/5/18
3. Mr. R. K. Bhakat - RB 8/5/18
4. Dr. A. K. Nandi - ~~A K Nandi~~ 08/5/18
5. Dr. D. Banerjee - ~~D Banerjee~~ 08/5/2018
6. Dr. Nilanjana Banerjee - ~~Banerjee~~ 08/5/18
7. Dr. G. Biswas - G 8/5

Resolutions:

1. The proceedings of the meeting held on 22.02.2018 were confirmed.
2. Matter regarding a letter (Ref: VU/DDE/D/152/2018 dated: 16/4/18) from The Director of Continuing and Adult Education Centre, DC thoroughly discussed on the matter and resolved that offering of Diploma/certificate courses will be finalized very soon.
3. The DC prepared a tentative schedule of M.Sc. 2nd & 4th sem Practical Exam 2018.

| | |
|--------------------|------------------------------|
| June 07-15, 2018 - | 2nd Sem Practical Exam 2018. |
| June 20-29, 2018 - | 4th Sem " " 2018. |

4. Matter related to a letter from Prof. A.K. Mondal regarding his inclusion as a member of Advisory Committee, Midnapore City College. DC noted the matter and forwarded to Hon'ble Vice-Chancellor for his kind opinion.

5. Ph.D. course work Exam 2017 may be held in July 2018.

6. Panel of resource persons for Special lecture will be prepared in the next meeting.

7. Under miscellaneous item the following matters were discussed.

i) The following faculty members want to submit major projects to different funding agencies:

Prof. A.K. Mondal - UGC, DST, WBDST, DBT, WBBB, CSIR.

Dr. A.K. Nandi - WBBB, DST, WBDST.

Dr. P. Karmakar - UGC, DST, SERB, WBDST, DBT, MoEF, DBT.

Dr. D. Banerjee - DST, SERB, DBT, CSIR.

Dr. N. Banerjee - DST, DBT, UGC, SERB.

Dr. G. Biswas - UGC, WBDST, SERB, DBT.

ii) Dr. Nilanjana Banerjee is nominated by DC as a teacher member for the Student-Teacher Committee & Parent-Teacher Committee.

iii) TIC Borany placed the letter from Deputy Registrar (Administration) regarding Placement Profile of the successful Alumni and seeking help from the colleagues for the same.

iv) A letter from the authority of Axis bank regarding the date of appointment for a meeting with the faculty members is placed in the DC. Members want to meet the bank authority after June, 2018 (due to exam). The meeting is fixed with the date to the Chair.

Karmakar
08/5/18