

276



# VIDYASAGAR UNIVERSITY

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Ref. No.....

Date.....09.10.2017.....

## NOTICE

A departmental committee meeting will be held on 12.10.2017 (Thursday) at 2.30 pm to discuss on the following matters. Faculty members are requested to be present in the said meeting.

Agenda:

1. Confirmation of the proceedings of the last meeting;
2. Excursion of 1<sup>st</sup> semester students;
3. Practical examination of 1<sup>st</sup> and 3<sup>rd</sup> semester students;
4. Miscellaneous.

*Ram Mohan* 09.10.17  
Teacher-in-charge  
Department of Botany & Forestry  
Vidyasagar University  
Midnapore-721102

*[Signature]*  
9/10/17

*R. B. 10/10*

*Seen*

*[Signature]*  
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A departmental committee meeting was held on 12.10.2017 at 2.30 pm. The following members are present.

- 1. Dr. Pravash Karmakar (Teacher-in-charge) - Romakar 12/10/17
- 2. Prof. Anil K. Mondal - A 12/10/17
- 3. Mr. Ram K. Bhakat - RB 12/10/17
- 4. Dr. Asis K. Nandi - Asis 12/10/17
- 5. Dr. Debudul Banerjee - DB 12/10/17
- 6. Dr. Nilanjana Banerjee - DB 12.10.17
- 7. Dr. Gunjan Biswas - ABSENT

Resolutions:

- 1. The proceedings of the last meeting held on 07.09.17 were confirmed.
- 2. After getting opinion <sup>regarding the 1st sem study tour</sup> from the Dean, Faculty of Sciences, the DC yet to resolve the excursion site and date (of the 1st semester study tour).
- 3. Regarding date of 1st and 3rd semester practical examinations 2017 it was resolved that the 3rd sem practical examination will be held on and from 01 December to 15, December 2017 (01/12; 05/12; 07/12; 14/12 & 15/12), and 1st sem practical examination will be held on and from 18 December to 22 December 2017. As there were no further matters to discuss the meeting ended with thanks to the chair.

Romakar 12.10.17.