



VIDYASAGAR UNIVERSITY

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Ref. No.....

Date.....

NOTICE

A Departmental Committee meeting will be held on 21/06/2017 at 12.00 noon at Chamber of H.O.D. to consider the following agenda. You are requested to attend the meeting.

Agenda:

1. Confirmation of proceedings of the last Meeting
2. Letter received from the Dean (Actg.), Faculty of Science on 19.06.17 regarding financial support under RUSA Scheme for departmental purchase (Equipments, Minor renovation of existing Laboratories, Teaching Aids, Furniture, Repairing etc.)
3. Miscellaneous.

(Prof. A. K. Mondal)
Head

Department of Botany and Forestry

R 19/6
 seen 19/6/17
 21/6/17
 20.6.17

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A DC Meeting was held on 21/6/17 at 12.00 noon at HOD chamber. Member Present:

- ① Prof. A.K. Mondal - 21/6/17
- ② Mr. R. K. Blakal - 21/6/17
- ③ Dr. A.K. Nanki - 21/6/17
- ④ Dr. D. Banerjee - 21/6/17
- ⑤ Dr. P. Karmakar - 21/6/17
- ⑥ Dr. N. Banjee - 21/6/17
- ⑦ Dr. Gnanjan Biswas - 21/6

Resolutions: 1. Confirmations of proceeding of

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last meeting held on 06/04/2017 & 26/4/17 were confirmed.

2. Regarding financial support for RUSA grant as per letter from Dean (Acg), faculty of science, Department suggested following items for purchase:

(A) Non-Recurring

i) Equipment (5)

a) Spectrophotometer

b) Colorimeter (2pc)

c) Soxhlet apparatus

d) Refrigerator (1pc)

e) Milligra grade deionized water plant.

f) A/c machine (1.5 tons) - 5 pcs

(B) Recurring

ii) Minor renovation of existing laboratory

(a) Renovation of laminar air-flow chamber top to make the unit closed.

(b) Table for practical purpose with fitted sink in old laboratory room with renovation of old sinks, with fixed light in each table.

(c) Table with fitted sink in new room for practical

(25 table) with fixed light in each table.

(d) Laboratory grade table for instruments room.

iii) Ppt/Lab Teaching aids:

(a) Smart board.

(b) Computer aided microscope for demonstration of microscopic specimens.

(c) Sound system for two new rooms.

iv) Furniture:

(a) Display table for fossil materials (top glass)

(b) Student stool (wooden, 30 pcs)

(c) Letter box (2 pcs)

v) Repairing:

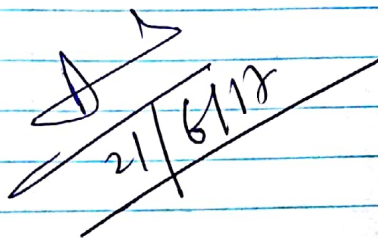
- (a) Laminar air flow
- (b) Leica stereo microscope
- (c) BOD incubator.
- (d) Autoclave.
- (e) Hot air oven.

vi) Any other item:

- (a) Computers for students in computer laboratory
- (b) Scanner for computer laboratory.

(3) There was no miscellaneous item to discuss.

(4) The meeting ended with thanks to the chair.


21/6/18