



VIDYASAGAR UNIVERSITY

MIDNAPORE ❖ WEST BENGAL ❖ PIN 721102

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Ref. No.....

Date

NOTICE

A Departmental Committee meeting will be held on **16/01/2016 at 12.00 noon at Chamber of H.O.D.** to consider the following agenda. You are requested to be present in the meeting.

Agenda:

1. Confirmation of proceedings of the last Meeting
2. Result of PhD. Course work 2014
3. Space required for the department.
4. Preparation of a concrete road at entrance of department.
5. Presentation of SAP programme.
6. Miscellaneous.

*I will not be available
due to some personal reasons.*
11/1/17

(Prof. A. K. Mondal)

Head

Department of Botany and Forestry

Ans
14.1.17

B
11/1/17

Sem
14/1/17

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A departmental committee meeting was held on 16/1/17 at 12 noon at HOD chamber.

Members Present:

1. Prof A.K. Mandal
2. Mr. R.K. Bhattacharya
3. Dr. A.K. Nandi
4. Dr. D. Banjee
5. Dr. P. Karman
6. Dr. N. Banjee
7. Dr. G. Biswas

16/1/17
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Agreed 16/1/17
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Resolution:

1. Proceedings of last meeting confirmed.
- 2) Paper IV for ph.D. course work was placed before D.C. and marks for seven candidates for the year 2014 were ~~confirmed~~ prepared and HOD is requested to send the same to the Registrar with a copy to the Controller of Examination.
- 3) D.C. noted the letter sent to the Vice-chancellor through the D.O. for a space for botanical garden by the HOD and all faculty members. Following requirement for space for different purposes were noted and HOD is requested to send a requested letter to Honorable Vice Chancellor for the same.
 - i) A microbiological laboratory for microbial transfer (inoculation) and culture (15ft x 12ft).
 - ii) A plant tissue culture room to culture ~~on~~ the plant tissues (12ft x 10ft).
 - iii) A laboratory for molecular ~~biological~~ ^{biological} work, for isolation and characterization of specific molecules.

~~To solve taxonomic problems (20ft x 15ft).~~

- iv) ~~A laboratory for working on plant fossils, palynology and plant reproductive biology.~~
- v) Seven rooms for special papers practical are also needed. with the existing spaces, ~~a~~ presently the sitting rooms of faculty members are being commonly used by the research scholars, special paper students and the faculty members.

~~For~~ Therefore seven rooms of (20ft x 12ft) approx 250 sqft are needed for the following special papers.

- (a) Angiosperm taxonomy & molecular systematics
- (b) Cytogenetics & Biotechnology
- (c) Ecology & Biodiversity
- (d) Microbiology (Basic & applied)
- (e) Mycology & plant pathology
- (f) Paleobotany, Palynology ~~and~~ Reproductive Biology
- (g) Plant Physiology, Biochemistry & Molecular Biology.

- vii) A Large instrument room (20ft x 30ft) is needed to ~~keep~~ accommodate the increasing number of instruments in the department.

4. Renovation of approach road towards Botany department from library road (nearer to zoology dept) is required. HOD is requested to send a letter to Engineer in this regard.

5. HOD reported about the presentation of SAP and ~~min~~ change of title and thematic area were noted as:
- i) GPS positioning, DNA barcoding and herbarium digitization of some selected endangered

and threatened medicinal, dye yielding, soil binding and hemiparasitic taxa of South West Bengal and characterization of their secondary metabolites.

ii) Isolation, identification and bioprospecting of endophytic microorganisms.

HOD requested all faculty members of the department to participate in the SAP programme if approved.

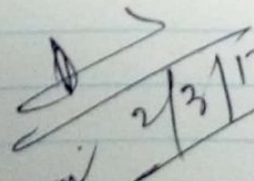
6. Under miscellaneous HOD noted a letter (VU/R/C0011/2017 dt: 09/01/2017) from the Registrar regarding the preparation of a list of Scrap and junk materials.

All instruments which are not yet installed should be properly placed in working condition.

Laminated photographs of plants collected from South West Bengal were displayed in departmental corridor ~~was~~ is noted.

A reunion of alumnus of Botany may be organized in the department in the month of October, 2017 before puja vacation.

The meeting ended with thanks to the chair.

Confirmed  2/3/17