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VIDYASAGAR UNIVERSITY

MIDNAPORE ❖ WEST BENGAL ❖ PIN 721102

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Date

Ref. No.....

NOTICE

An urgent departmental committee meeting will be held at HOD chamber to consider the below mentioned agenda on 18th August, 2016 at 2.00pm.

Agenda: To consider the preparation of class and laboratory room in 1st floor (newly allotted space)

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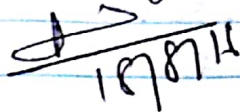
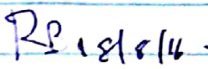
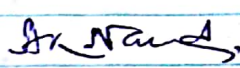
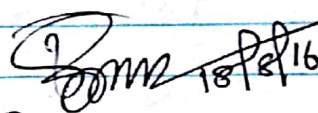
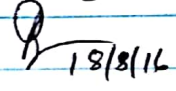
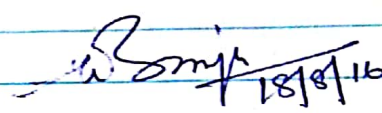

[Signature]
(Prof. Amal Kumar Mondal)
HOD
Department of Botany & Forestry

17/8/16

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An urgent DC meeting was held on 18.8.16 at 2.00 P.M. in the presence of the following members:-

1. Prof. A.K. Mandal  18/8/16
2. Mr. R.K. Bhakat  18/8/16.
3. Dr. A.K. Nandi  18/8/16
4. Dr. Debdulal Banjee  18/8/16
5. Dr. P. Karmaker  18/8/16
6. Dr. Nilanjana Banjee  18/8/16.
7. Dr. Anjan Priswas 

Resolution:

- ① Departmental Committee wants to use two newly issued rooms at 1st floor as lecture theatre and practical laboratory. Faculty members visited the rooms and decided to use 1st room (near remote sensing) as lecture theatre and 2nd room (near electronics) as practical laboratory. i) 1st room needs 25 benches (wooden with under rack), a dias, a table, a chair, a podium, white/black board, a ceiling hanging LCD projector with appropriate devices, audio system with caller phone, folded curtains in window. ii) 2nd room needs laboratory setup with 16 laboratory table with sink fitted in each table with water connection and electrical connection (3, five Amp plug and switch), a dias, a chair, a table

236

LCD projection system with appropriate devices sound system in the laboratory. Wooden cabinets to keep sound and LCD system protected.

Outside space in the laboratory (extreme end of the corridor) be protected with collapsible gate to keep laboratory materials of the department safe.

Faculty members also felt the necessity of two refrigerators and two almirah in newly constructed laboratory at 1st floor.

18/07/14