



DEPARTMENT OF BOTANY & FORESTRY
VIDYASAGAR UNIVERSITY

MIDNAPORE-721102 :: WEST BENGAL

Phone: (03222) 276554 /276555 Extn. 430/453

E-mail:- vubotany@gmail.com

Ref. No.

Date 23rd December, 2015

Notice

A Departmental Committee meeting will be held on **30.12.15** at **12.00 noon** in the room of the Head of the department on the following agenda. All faculties of the department are requested to be present in the meeting.

Agenda:

1. Confirmation of the proceedings of last meeting
2. Credit course syllabus preparation
3. Examination on course work
4. Letter from Chief Executive Officer of National Medicinal Plant Board.
5. Miscellaneous.

AK Nandi

Dr. A. K. Nandi

Head

HEAD
Department of Botany & Forestry
Vidyasagar University

R
28/12/15
Seen

23/12/15

Seen
23/12/15

28/12/15

23/12/15



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Ref. No.

Date 30th December, 2015

NOTICE

The Departmental Committee meeting scheduled to be held on 30th December'15 is deferred to 5th January '16 at 1.00p.m. The agenda will remain same. The meeting will be held in the room of the Head. The faculties of the department are requested to be present in the meeting.

Dr. A. K. Nandi
Head

R 30/12/15

Seen
R 30/12/15

Seen
4/1/16

R 30/12/15

R 5/1/16

R 5/1/16

A Departmental committee meeting was held in presence of the following members.

Members present:

1. Dr. Asis Kumar Nanda, HOD - *Arachid.*
2. Dr. Anil K. Mandal *Arachid 5/1/16*
3. Dr. Prakash Karmakar *Ramana 05/1/16*
4. R.K. Bhattacharya *R.B. 5/1/16*
5. Dr. Gunjan Biswas *G.B. 5/1/16*
6. Dr. Debudul Banerjee *Debudul 05/01/16*

Resolutions:

1. Proceedings of last meeting were confirmed.
2. A preliminary discussion on the structure and contents of credit course syllabus was made.
3. Discussion on tentative date of the examination of course work for the batch enrolled in 2013 was made. However date could not be finalised and was decided to be held sometime in the end of February '16.
4. Letter from the Chief Executive Officer of National Medicinal Plant Board was discussed on. Steps to create a medicinal plant garden under the Dept. of Botany in the university campus was talked about and decision was taken to approach the university authority in this regard.
5. No item discussed under miscellaneous.