



DEPARTMENT OF BOTANY & FORESTRY
VIDYASAGAR UNIVERSITY

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Ref. No.

Date 21st September, 2015

NOTICE

The Departmental Committee meeting will be held on 24th September, '15 will be held on at 12.00 noon in the room of the Head of the department to discuss on the following agenda. The faculties of the department are requested to be present in the meeting.

Agenda

1. Confirmation of resolutions of last meeting.
2. Syllabus for Choice based credit course.
3. Decision on putting fixtures within the departmental space.

A. K. Nandi

Dr. A. K. Nandi

Head

HEAD
Department of Botany & Forestry
Vidyasagar University

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21/9/15

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22/9/15

The departmental committee meeting was held on 24.09.2015 in presence of the following members

1. Dr. A. K. Nandi

Attended, 24.9.15

2. Dr. A. K. Mondal

~~AD~~
24/9/15

3. Dr. D. Banerjee

Im 24/9/15

4. Dr. G. Biswas

G 24/9/15

Resolutions:

1. Resolutions of the last is

1. Confirmation of the resolutions of the last meeting is deferred to the next meeting.

2. Resolved that all faculties should submit their respective proposed syllabus on or before 6th October, 2015 and a departmental committee meeting will be held on 7th October 2015 to finalize the syllabus.

3. The third agenda is kept deferred for the next meetings.

4. In the miscellaneous Dr. A. K. Mondal proposed to consider the matter of empowering a faculty in absence Head in the department on the basis of seniority, the matter is to be settled in the next meeting.

5. In the next meeting course-in charge for each course of M.Sc. Botany would be finalized.