



DEPARTMENT OF BOTANY & FORESTRY  
VIDYASAGAR UNIVERSITY

MIDNAPORE-721102 :: WEST BENGAL

Phone: ( 03222 ) 276554 /276555 Extn. 430/453

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Ref. No.

Date 31<sup>st</sup> March, 2015

NOTICE

An emergency Departmental Committee meeting will be held on 1<sup>st</sup> April, '15 at 11.30 a.m. in the room of the Head of the department to discuss on the following agenda. The faculties of the department are requested to be present in the meeting.

Agenda

To consider and discuss on the letter from the Registrar (ref. no. VU/R/462/2015 dt. 31.03.15)

*A.K. Nandi*

Dr. A. K. Nandi

Head

HEAD  
Department of Botany & Forestry  
Vidyasagar University

*RB*  
31/3/15

*Seen*  
*AS*  
31/3/15  
4:30 pm

*D*  
31/3/15

The meeting is deferred to 1.00 pm. due to an ~~unavoidable~~ urgent official assignment

*A.K. Nandi*  
01.4.2015

*AS*  
1/4/15  
at 11.05 AM

*Seen*  
*AS*  
1/4/15  
12:15 pm

*RB*  
1/4/15

*D*  
01/4/15



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur,  
West Bengal, INDIA.

197  
Received  
Dept. of Botany & Forestry  
on 31-3-15 at 4-20 PM  
G-Du  
Signature

Ref.: VU/R/462/2015

Dated : 31.03.2015.

To  
The Head,  
Department of Botany & Forestry,  
Vidyasagar University.

*Sub : Matter regarding closing the sitting room of Professor N.K. Verma along with the adjacent laboratory used by him and also handing over the keys etc.*

Dear Sir,

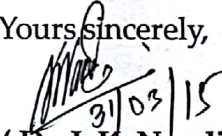
This has reference to your letter bearing No. VU/BOT/PG/28/15 dated 17.03.2015 along with the decision of the Departmental Committee of Botany & Forestry pertaining to the subject mentioned above.

I have been directed to request you to kindly take necessary arrangement for closing the sitting room of Professor Verma along with the adjacent laboratory used by him as decided by the Departmental Committee of Botany & Forestry in its meeting dated 17.03.2015 including the hand over the keys etc. and an action taken report in this regard may kindly be sent to the undersigned at the earliest.

The Finance Officer of this University is also requested to take clearance as per the rules of the University.

With regards,

Yours sincerely,

  
(Dr. J. K. Nandi)

Registrar (Actg.)

Registrar (Acting)  
VIDYASAGAR UNIVERSITY  
MIDNAPORE





An emergency Departmental Committee meeting was held on 1st April, 2015 at 1.00 pm. in presence of the following members

Members present -

- |                   |               |
|-------------------|---------------|
| 1. A. K. Nandi    | A. K. Nandi   |
| 2. R. K. Bhakart. | R. K. Bhakart |
| 3. A. K. Mondal.  | A. K. Mondal  |
| 4. P. Karmakar    | P. Karmakar   |
| 5. D. Banerjee    | D. Banerjee   |

Re

The DC. resolves that

- The main door of the room, earlier allotted to and used by Prof. N. K. Vaidya, be closed with a padlock, which is to be procured from the office of the Registrar along with after duly receiving along with record of the number of keys.
- After closure of the room all keys of that padlock will be kept handed over to the Registrar.
- The doors further resolved that considering the academic interest the work table by the laboratory of this room be shifted and installed in the departmental instrument room prior to closing the door.



An emergency Departmental Committee meeting was held on 1st April, 2015 at 1.00 pm. in presence of the following members

Members present -

1. A. K. Nandi

A. K. Nandi

2. R. K. Bhakart

R. K. Bhakart

3. A. K. Mondal

A. K. Mondal

4. P. Karmakar

P. Karmakar

5. D. Banerjee

D. Banerjee

6. N. Banerjee

7. G. Biswas

Resolutions.

It is resolved that the room of Prof. N. K. Verma will be immediately closed and not to be allowed anyone to enter for any purpose, unless permitted by the authority.

The main door of the room, earlier allotted to and used by Prof. N. K. Verma, be closed with a padlock, which is to be procured from the office of the Registrar after duly receiving along with a record of the number of keys. After closure of the room all keys of that padlock will be handed over to the Registrar.

Further resolved that considering the academic interest the instrument lying in the laboratory of the said room be shifted and installed in the departmental instrument room prior to closing the door.