

Minutes of the Proceedings of the Meeting of the
Departmental Committee held on 14-07-2015

Members Present:

1. P K Jang Tham 14.07.15
2. D S Rath Dingalaka Ram 14/7/15
3. S Mallik S. Mallik 14-7-15
4. N Bhatlacharya Sahu N. Bhatlacharya 14-7-15
5. B Datta B. Datta 14/7/15
6. S Naskar S. Naskar 14-7-15
7. S Sett, Secretary Sett 14.7.15

1. Seminar grant from ICSSR, 2014

Mrs N Bhatlacharya Sahu, convener of the seminar points out that she has received a letter from ICSSR where she has been asked to submit audited account of the grant of ₹ 90,000/- released by them. She also pointed out the university has received the grant in the month of April, 2014 and the Registrar's office has also received a letter in this context in the same month but neither the Finance Dept nor the Registrar Dept informed her till she received the letter from ICSSR.

After detailed discussion it was resolved that the statement of account as has been submitted to the Finance Dept will be remained unchanged but the estimated cost for publication of a book will be included in the account and will be submitted to the ICSSR after duly audited the account.

2. Merged Scheme for the academic session 2015-16.

Resolved that Nivedita Bhatlacharya Sahu will be the Faculty-in-charge for the said scheme.

Other functions will be done with the consultation

of HOD.

3. Formation of Departmental unit of IQAC.
Resolved that the formation of the Department IQAC Unit will be as follows:
 1. HOD/ senior teacher - Dr B Dutta, secretary
 2. One faculty - Prof D SRuth
 3. one PhD student - Sai Soumen TeliHOD be requested to ~~send~~ ~~send~~ inform to the appropriate authority.
4. Date of submission of project of MLI-208.
Resolved that the last date of submission of the project is 17.08.2015. The student, be informed accordingly.
5. Publication of Journal of the Department, 2015
Resolved that Vidyasagar University Journal of Library and Information Science will be published for the year 2015 and Prof. Bijay Kant Jana will be the chief editor.
Further resolved that prof P K Jana be requested to find ^{out the} possibilities to publish two issues of a volume with the allotted amount in a year and to take necessary steps to include the same in the Directory of ~~Online~~ Open Access journal by decreasing number of hard copy of the journal.
6. Attendance register of the B.Lisc and M.Lisc class.
Resolved that single attendance register will be maintained both for B.Lisc and M.Lisc class including the guest teacher, if any.

7. Course work for PhD Programme, 2014

Resolved that the course work for PhD Programme, 2014 will be held during the Pujya recesses and if necessary in winter recesses.

8. Guest-teachers for the session 2015-16.

Resolved that a paper should be sent to Vice-chancellor to consider the matter.

Approved
13.10.15

Dr. S. S. Srinivasan Rao