

minutes of the proceedings of the meeting
of the Departmental committee
held on 26-08-2016

Members Present:

1. Prof. P K Jana
 2. Ms S Setti
 3. D S Rath
 4. Dr. B. Dutta
 5. Dr. N Bhattacharyya Sahu
 6. Dr. S Malik
- ~~Hon~~
Setti
Sungarika 26/08/16
B. Dutta 26-08-16
~~(Signature)~~

1. Proceedings of the meeting of the Departmental Committee, held on 15.06.2016 were read and confirmed.

2. All the members present in this meeting discussed about the intake of this session. They expressed their concern about the irregularities of students in attending classes. HOD, be unanimously requested to aware the students about the dire consequences

3. Some of the members present raised their concern regarding availability of the Common Attendance Register after completion of the ~~previous day's~~ previous day's classes. HOD be requested to take necessary measures, so that it may be easier to locate it.

4. No other issues remain pending.

~~(Signature)~~
26/08/16

Atishul - Sungarika
26/08/16