

## MEETING RESOLUTION

Date: 29.04.2014

### Name of Members Present

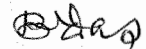
1. Dr. P. Gupta
2. Prof. B. C. Das
3. Prof. P. K. Misra
4. Smt. S. Bera
5. Dr. T. K. De

#### 6. Agenda:

1. Finalization for revision of PG Syllabus.
2. Finalization for revision of UG Syllabus.
3. Allotment of classes of Ph. D. course work.
4. Departmental profile for NAAC Visit.
5. Beautification of the Department for the ensuing visit of NAAC.
6. Miscellaneous

#### Resolution:

1. The draft copy of the revised PG syllabus had been finalized and the HOD was requested to submit the copy to the PG secretary as early as possible.
2. The draft copy of the UG syllabus had been finalized and the HOD was requested to submit the same to the UG secretary for necessary action.
3. The Head of the Department was requested to distribute (among the faculty members) the syllabus (copy) of the Ph.D. course work for the purpose of allotment of classes of Ph.D. course work.
4. All the faculty members were requested to submit (to the HOD) the report regarding the performance of each one for preparing the Departmental profile for the ensuing NAAC Visit.
5. For the beautification of the Department the following particulars had been discussed:
  - (a) Some chairs and tables of the class rooms should be replaced.
  - (b) A letter should be sent to the F.O. for supplying 4 (four) new table and 4(four) Cushion chair for four class rooms.
  - (c) Dr. Tapan K. De informs us that Sri Arabinda Sarkar is supplier of tub and plant.
  - (d) Hooks are to be attached with walls.
  - (e) Cleaning of curtains and hanging of photographs by Tarasankar De.
  - (f) A board with list of existing teachers and another board for displacing chronological data of philosophers with glass suggested by Prof. P. K. Misra, HOD was requested to do the needful for the above.
6. Nothing was discussed in the miscellaneous agenda.



B. C. Das

29.04.14