VIDYASAGAR UNIVERSITY

Midnapore -721 102, West Bengal

The Annual Quality Assurance Report

(AQAR)

2013-2014

of

Internal Quality Assurance Cell (IQAC)

Submitted to

The National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Vidyasagar University

1.2 Address Line 1

P.O: Vidyasagar University, Midnapore

Address Line 2

DIST : PASCHIM MEDINIPUR

City/Town

Midnapore

State

West Bengal

Pin Code

721102

Institution e-mail address

Vidya295@ mail.vidyasagar.ac.in

Contact Nos.

03222-276554

Name of the Head of the Institution:

Prof. Ranjan Chakrabarti

Tel. No. with STD Code:

03222-275329

Mobile:

09476432828

Name of the IQAC Co-ordinator:

Prof. Prakash Chandra Dhara

Mobile:

09433226695

IQAC e-mail address:

Iqac.vu@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBUNGN10050

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address:

http://www.vidyasagar.ac.in/

Web-link of the AQAR:

http://www.vidyasagar.ac.in/CentreCell/IQAC.aspx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	Three Star	-	2002	5 years
2	2nd Cycle	B	2.81	2009	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01/03/2006

1.8 **AQAR for the year** *(for example 2010-11)*   2013 -2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR   22/05/ 2013 (DD/MM/YYYY)4

  ii.   AQAR   06/06/2012 (DD/MM/YYYY)

 iii.   AQAR   10/05/ 2011 (DD/MM/YYYY)

 iv.   AQAR   29/05/2010 (DD/MM/YYYY)

1.10 Institutional Status

    University   State [✓] Central [ ] Deemed [ ] Private [ ]

    Affiliated College   Yes [ ] No [ ] Autonomous college of UGC Yes [ ] No [ ]

    Regulatory Agency approved Institution   Yes [ ] No [ ]

 (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [✓] Men [ ] Women [ ]

                     Urban [✓] Rural [ ] Tribal [ ]

    Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [✓]

                    Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [✓]

    Others (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [NA]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers — 10

2.2 No. of Administrative/Technical staff — 1

2.3 No. of students — 0

2.4 No. of Management representatives — 0

2.5 No. of Alumni — 1

2. 6 No. of any other stakeholder and

community representatives — 0

2.7 No. of Employers/ Industrialists — 0

2.8 No. of other External Experts — 3

2.9 Total No. of members — 15

2.10 No. of IQAC meetings held — 31

2.11 No. of meetings with various stakeholders: No.   Faculty   2

Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International ☐ | National ☐ | State ☐ | Institution Level ☐

(ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

> 1. Introduction of students' evaluation of teachers
>
> 2. Introduction of Self Assessment Reports (SAR) of teachers
>
> 3. Preparation of SSR for 3rd cycle of NAAC accreditation

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Planned for introducing students' evaluation of teachers	The evaluation work has been done by each of the PG departments of the University
Planned for introducing SAR for teachers	The teachers have submitted SAR
Planned for computing API scores for CAS and New appointment	API scores of 25 teachers have been computed

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐   Syndicate ☐   Any other body ☑

Provide the details of the action taken

> It was placed in steering committee for NAAC, as this year 3rd cycle of NAAC visit will be held. The committee approved the IQAR for 2013-14. Some modification in Best practices were suggested which were taken into consideration during finalising the Report

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	26	2		
PG	30	2	12	2
UG	63		15	6
PG Diploma	02			3
Advanced Diploma				
Diploma	02			1
Certificate	05			4
Others (M Phil)	01			
Total	129	4	27	16

Interdisciplinary				
Innovative				

√ √

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	29
Trimester	0
Annual	44 (UG)

1.3 Feedback from stakeholders*   Alumni [✓] Parents [ ] Employers [ ] Students [✓]
(On all aspects)

Mode of feedback   :   Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

i)Modification of Ph, D and M. Phil regulation, ii) New regulation for D. Sc. And D. Litt. Iii) Revision of P.G. Syllabus iv) Revision of U.G syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
139	76	26	37	

2.2 No. of permanent faculty with Ph.D.　　98

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	13		06	01	03			03	22

2.4 No. of Guest and Visiting faculty and Temporary faculty　　Visiting Fellow - 2　　Temporary faculty - 2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	100	214	38
Presented papers	100	214	38
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

More use of smart classes during teaching

Facilities of Wi-Fi for the students

2.7 Total No. of actual teaching days
during this academic year　　232

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Introduction of OMR for
Evaluation at the entry level

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

i.　　All faculties are members of PG boards of studies and they are actively involved in
syllabi revision

ii.　　About 130 faculty members participated in Curriculum development of UG studies

2.10 Average percentage of attendance of students

| 83% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Master of Arts (M.A)	927	-	61.70	38.3	-	99.89
Master of Science (M.Sc)	783	-	96.4	3.6	-	99.74
Master of Commerce (m.Com)	51	-	59.57	40.43	-	92.15
Master of Library Science (MLISC)	13	-	92.3	8.7	-	100
Master of Social Work (MSW)	62	-	62	41.93	-	100
Master of Business Administration (MBA)	44	-	39.0	61.0	-	93.18
Master of Computer science (MCA)	41	-	78.0	22.0	-	75.61
Master of Philosophy (M.phil)	11	-	27.27	72.73	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC keeps contact with the Controller of Examinations to ensure speedy publication of results.

- IQAC encourages use of smart class rooms

- IQAC sees to it that important teaching and research related information is regularly uploaded in the university website

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	1
Staff training conducted by the university	2

Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	86	06	08	19
Technical Staff	40	03	02	18

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC requested Board of Research Studies (BRS) for modification in Ph. D. Regulation

IQAC requested Board of Research Studies (BRS) for introduction of D. Litt. And D. Sc. Regulation

IQAC monitored the Ph. D. Cell for conducting entrance Test for Ph. D. Programmes

IQAC monitored the regular publication of Research journals by different academic departments

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	23	08	17
Outlay in Rs. Lakhs	179.41L	366.87L	318.46L	464.38L

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	10	3	Nil
Outlay in Rs. Lakhs	Nil	35.45L	36.9	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	266	119	
Non-Peer Review Journals	15	43	
e-Journals	96	3	
Conference proceedings	48	38	

3.5 Details on Impact factor of publications:

Range [0 - 6.22]   Average [0.71]   h-index [15.1]   Nos. in SCOPUS [23.55]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	UGC, CSIR,ICMR,ICSSR,DBT-NER,DST	Rs.14,734,453.00	Rs. 4,017,678.00
Minor Projects				
Interdisciplinary Projects	2013-14	Biostadt Inida Ltd.	5.23 Lakh	2.02 lakh
Industry sponsored				
Projects sponsored by the				

University/ College				
Students research projects *(other than compulsory by the University)*	2013-14	ICSSR,DST,UGC	Rs. 9,52700.00	Rs. 3,27711.00
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [23]   Chapters in Edited Books [26]

ii) Without ISBN No. [6]

3.8 No. of University Departments receiving funds from

UGC-SAP [04]   CAS [ ]   DST-FIST [01]

DPE [ ]   DBT Scheme/funds [04]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [Rs.30000.00]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	05	15		01	01
Sponsoring agencies	UGC	UGC		VU	VU

3.12 No. of faculty served as experts, chairpersons or resource persons : 86

3.13 No. of collaborations   International [9]   National [30]   Any other [ ]

3.14 No. of linkages created during this year   [2]

3.15 Total budget for research for current year in lakhs:

From Funding agency [Rs.500 Lakhs]   From Management of University/College [Rs. 6.48 Lakhs]

Total [Rs. 506.48 Lakhs]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	3
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
        Of the institute in the year

Total	International	National	State	University	Dist	College
8	3	4	1			

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   58
    and students registered under them
                                      143

3.19 No. of Ph.D. awarded by faculty from the Institution   80

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   33   SRF   17   Project Fellows   10   Any other   9

3.21 No. of students Participated in NSS events:

University level   16   State level   52

National level   22   International level   0

3.22 No. of students participated in NCC events: Nil

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   03   State level   03

National level   02   International level   0

3.24 No. of Awards won in NCC: Nil

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum | 18 | College forum | 2 |

NCC | ☐ | NSS | 16 | Any other | ☐ |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Programme organized by the NSS on' Environmental awareness' in collaboration with Gariahat Educational research Center with international participation in Dec, 2013

- Organized 'Rajib Gandhi Khel Abhjan' by the NSS to create awareness regarding the importance of youth for ' building of healthy India' in Feb, 2014

- Women's Studies Centre and NSS cell of Vidyasagar University arranged a legal literacy camp on " female Foeticide and Women Rights" on 08/07/2014 at B.C Mukherjee Hall in collaboration with District legal Service Authority, Midnapore.

- Women's Studies Centre , Vidyasagar University arranged an " Awareness and Training Programme on health and Nutrition for Marginalized Women and Adolescent girls" on 19/09/2014 at Khairulla Chak G.S.F. P School , Midnapore.

- A One-day Training Programme was organized on **'Motivation of Youth for Inspiring Rural Reconstruction'** on 30.07.2014 at Vidyasagar University in collaboration with NCRI, Hyderabad.
- **Health Awareness Camp** was held on 9.4.2014 at Vidyasagar University. Resource Person: Dr. Prakash Mallick, Total participants: 300. Health programme also held in 30 colleges.
- **Thalasaemia Awareness and Detection camp** was organized by NSS Cell, V.U. on 27.02.2014. Another **Thalasaemia detection camp** was held on 20.03.2014 at V.U. (Cases detected 230 & 138 respectively).

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	-	-	-	-
Class rooms	-	201.55 sq.m	XI plan +University + Project + VU fund	
Laboratories		26.70 sq.m 113.01 sq.m 177.00 sq.m	XI plan +University + Project + VU fund	
Seminar Halls		111.37 sq.m 24.00 sq.m	XI plan +University + Project + VU fund	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		95	XI plan +University + Project + VU fund	
Value of the equipment purchased during the year (Rs. in Lakhs)		114.39312	XI plan +University + Project + VU fund	
Others CCTV Fire Fighting Boys Hostel New(G+3)		3.00lakhs 15.00 Lakhs 2198.27 mm Electrical Substation	University	

4.2 Computerization of administration and library

> Adm: Finance Office : Fee collection, Salary Preparation etc. automated .
> P.G Secretary: P.G Admission automated.
> Engineer : Electricity Bill Preparation automated
> DSW: Hostel Admission automated.
> Controller: Preparation of P.G Mark sheets automated.
> Library : Most of the subsystems are automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	100,302	-	5891	76,18,83 6.54	106192	-
Reference Books	-	-	-	-	-	-

e-Books	439	2180801.88	-	-	439	2180801.88
Journals	110	-	1174000	1.48Lakhs	117	1.48Lakhs
e-Journals		-	-	-	7159 UGC-INFONET	
Digital Database	152	-	5	7220	157	-
CD & Video	1404	Gratis	216	Gratis	1620	Gratis
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	816	Including Department	1GBPS	4	1	64	583	169
Added	240	Including Department	1GBPS	3	0	12	214	14
Total	1056		2GBPS	7	1	76	797	183

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 1. Computer Centre organized short-term training programme of 1 week for faculty members. Topic: Use of ICT in Teaching learning Process.
>
> 2. Diploma Course in Office Automation & Internet Technology for students.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   1.5

   ii) Campus Infrastructure and facilities   3.5 for computer centre

   iii) Equipments   11

   iv) Others   5.5 lakhs LAN & Switchs & related instruments

      Total :   21.5 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ IQAC encourages holding Students' Seminars.
> ➢ Regular publication of Departmental Journals.
> ➢ Establishment of Grievance Redressal Cell
> ➢ Identification of and focusing on Best Practices of the University.
> ➢ On-going Campus beautification.

5.2 Efforts made by the institution for tracking the progression

University has introduced internal assessments of students both at UG and PG levels

The office Of the Dean of Students' Welfare maintains records of students' placement.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
104706	3579	143	-

(b) No. of students outside the state

3

(c) No. of international students

0

	No	%			No	%
Men	1934	56%	Women		1503	43.8%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2249	553	266	243	33	3293	2509	598	213	228	31	3579

Demand ratio - 5.8   Dropout % -1.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The remedial coaching Cell of the university holds classes at departmental level for providing training for the competitive examinations like, NET, SET, SSC etc

No. of students beneficiaries | 1431 |

5.5 No. of students qualified in these examinations

NET | 107 | SET/SLET | 10 | GATE | 20 | CAT | |

IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

> 16 career guidance programmes were organized by the university and about 62% students participated in the said programmes.

No. of students benefitted | 2219 |

5.7 Details of campus placement

On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
21		125	

5.8 Details of gender sensitization programmes

> 02 gender sensitization programmes were organized by the Women's Study Center of the University.

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 994 | National level | 79 | International level | 0 |

No. of students participated in cultural events

State/ University level | 400 | National level | 71 | International level | 1 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ] National level [1] International level [0]

Cultural: State/ University level [ ] National level [12] International level [0]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	115	1.5 Lakhs
Financial support from government	972	1,35,02,940
Financial support from other sources	1	7000
Number of students who received International/ National recognitions	0	

5.11   Student organised / initiatives

Fairs   : State/ University level [0] National level [0] International level [0]

Exhibition: State/ University level [0] National level [0] International level [0]

5.12   No. of social initiatives undertaken by the students   [14]

5.13 Major grievances of students (if any) redressed: 0

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Education , Knowledge and progress are the three goals mentioned in the university emblem. The University has set itself the goal of raising the level of education in this backward region of the state and providing the first generational learners with access to communicative and technological skills

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Regular updating of syllabus , Collaboration and help of external experts in BOS , Syllabus Designing according to UGC/AICTE guidelines

6.3.2 Teaching and Learning

> Internal Assessment , Tutorial , Use of ICT in Teaching, outreach programme , academic t ours, students' projects

6.3.3 Examination and Evaluation

> Timely publication of results , Review system, Moderation of paper setting in collaboration with external experts.

6.3.4 Research and Development

> Major/Minor research projects (MRP) ,organisation and participation in seminars or conferences   , travel grant and leave for participation in conferences , workshops , Refresher and Orientation courses, incorporation of external members in Research Bodies

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Providing facilities of books , journals, Seminar room/Hall, E- Journals, ICT Classroom , physical Laboratory , Computer Lab , departmental library.

6.3.6 Human Resource Management

E- governance, Training , performance audit, self appraisal, annual report of performance, measures for greater efficiency and enhancement of professional skill

6.3.7 Faculty and Staff recruitment

Proper advertisement, consideration of API score, strict adherence to UGC norms , selection by duly formed committees.

6.3.8 Industry Interaction / Collaboration

Industry – university collaboration, inviting top level managers for delivering talks.

6.3.9 Admission of Students

Strictly on merit basis ,properly advertised, admission test, counselling , ST/Sc/OBC Reservation maintrained .

6.4 Welfare schemes for

Teaching	Health insurance
Non teaching	Health insurance
Students	Students welfare fund,

6.5 Total corpus fund generated

1900 lakhs

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Cell consisting of external experts	No	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No √

For PG Programmes Yes ☐ No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> 1. Laser printing of admit cards, mark sheets, certificates.
>
> 2. Examination scripts shown to the candidates on demand

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> - Colleges are encouraged for applying for autonomy .
>
> - University has granted subject autonomy of PG courses in different affiliated colleges.

6.11 Activities and support from the Alumni Association

> 1. Organized National Seminar on " Role of university in societal development" Feb 11, 2014
>
> 2. Organized first aid training and free health checking camp on 29 -30 Nov, 2013
>
> 3. Organized an oration competition of students on " Contribution of Abul kalam

6.12 A , Nov, 11, 2013

> Nil

6.13 Development programmes for support staff

> Awareness program for security staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Promotion of greenery, Plastic free campus, Rooftop rain water harvest, plantation, regular cleaning of the campus, disposal of E- Wastes

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Innovations

i)   Introduction of new courses in emerging areas with applied orientation with a blend of traditional and non-traditional subjects and specialized courses comprising cross disciplinary learning. For example, a UGC Sponsored Certificate Course in Human Rights has been introduced. Similarly, introduction of an application based One-year PG Diploma course on 'Quality Control and Assurance in Microbial Technology' under UGC Innovative Programme has opened up the scope for increasing the employability of the students .

ii) The introduction of autonomous P.G. centres in constituent colleges has continued during the year.

iii) Malaria is the national problem for last 150 years. The need to revise the existing primary treatment strategy for this disease has been highlighted by Prof.Somenath Roy and his team from Immunology and microbiology laboratory of the Dept. of Human Physiology, Vidyasagar University. Findings of their research programme conducted on the community people in the tribal dominated home district of Paschim Medinipur and districts of Bankura and Purulia may ultimately help the Govt. authority of India select proper drug regime against P. falciparum malaria.

Administrative Innovations

The following innovative strategies to bring in improved pace in administrative functioning have continued to yield the desired result:

i)   Administration automation, ii) E-tendering,

ii)   Uploading of decisions and resolutions of all the statutory bodies like Court, executive Council, Faculty Councils, Board of Research Studies in the official website of the University,

iii)   E-based grievance redressal system,

iv)   Hot-line (electricity) facility.

Apart from the above mentioned strategies, already in place, the following new strategies have been initiated by the University during the year:

i)   High-speed internet accessibility,

ii)   Extended computer facility for students and teachers,

iii)   Up-gradation of e-library facility,

iv)   Advancement of Security system with closed circuit camera,

v)   High-powered Generator facility for uninterrupted power supply,

vi)   Modernisation of USIC,

vii)   Purified, cooled drinking water facility,

viii)   Installation of Fire fighting system.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sl.No	Actions Planned	Actions Taken
1.	Organising Seminars, Workshops, and Conferences by the academic departments, Teachers' organisation, Students' organisation, Officers' organisation, Non-Teaching Employees' organisation, Research Scholars' organisation, Women's Study Centre, etc.	90% of the academic departments and all other sections of the university community have made it an annual feature to organise seminars and all such seminars were organised as per plan on the basis of the individual proposals sanctioned by the appropriate university authority.
2.	Publishing Journals by the academic departments – individually or in clusters.	11 academic journals were published maintaining continuity and regularity.
3.	Monitoring Hazardous and e-Waste Disposal systems.	The systems introduced earlier were monitored efficiently for smooth running of the system and keeping the campus clean.
4.	Organising Remedial Coaching classes for slow learners.	Remedial coaching classes were conducted by departments.
5.	Extension Lecture programmes under UGC Merged Scheme.	Extension lectures were organised inviting experts from outside the university; a few foreign experts were also invited taking advantage of their visit to India / Kolkata on some other occasions and for some other purposes.
6.	Plan to revise syllabus for all the undergraduate and post-graduate courses.	Almost all the syllabi for all undergraduate and post-graduate courses were revised.
7.	Making Student-Teachers committees functional	All the Student-Teachers committees have been made functional.
8.	Ensuring preparation of annual Self-Assessment Reports (SARs) by the teachers.	Almost all the teachers prepared and submitted their SARs for the academic year 2013-14.
9.	Decided to renovate one of the teachers' rooms (as may be decided by the Department) in each department with installation of air-conditioning machine and providing a sofa set.	The plan could be successfully implemented.
10.	Renovation of Administrative Block with central air-conditioning of the top (2nd) floor	The plan was successfully implemented.
11.	Renovation of the Guest House (under Directorate of Distance Education) and construction of a Second Guest House.	Both the works have been completed.
12.	Initiating 'Vidyasagar University Faculty Lecture Series' – to organise lectures by university teachers on various topics preferably of common interest.	With the inaugural lecture on 10.02.2014 by Prof. Ranjan Chakraborty, the Hon'ble Vice-Chancellor, on "**Reinterpreting Aurobindo Ghosh"**, five such other lectures were organised in the year.
13.	Organising 7th Vidyasagar Memorial Lecture	The President, Shri Pranab Mukherjee delivered the 7th Vidyasagar Memorial Lecture, on September 15, 2013.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

While continuing with the old practices, the university has adopted many new practices. All the activities of the University are guided by the **two distinct characteristics** of the University as stated in the Vidyasagar University Act viz:
i) to develop as a non-traditional institution of higher education,
ii) to make such academic studies as may contribute to the improvement of economicconditions and welfare of the people in general and the tribal people in particular.
From among many of the activities undertaken by the university, the following two are identified as being the **two best practices**:
(i) Academic innovations:
(a) Introduction of new courses in emerging areas with applied orientation with a blend of traditional and nontraditional subjects and specialized courses comprising   cross disciplinary learning;
(b) Introduction of autonomous P.G. centers in constituent colleges.
(ii) Backward area development program through research extension, NSS and post-graduate project work (a component of course curriculum).

7.4 Contribution to environmental awareness / protection

   The following practices of the members of University community are having significant impact on protecting the environment and / or creating awareness on the campus:
i)   Inclusion of environment related topics like environmental ethics (ecological, biocentrism, eco-feminist, anthropocentric, etc.), environmental accounting and auditing in the syllabus of different courses (Dept. of Philosophy, Dept. of Geography and Environment Management, Directorate of Distance Education, etc.);
ii)   Researches on various environment related subjects in the Depts. of Philosophy, Dept. of Business Administration and others;
iii)   NSS Cell and different NSS units conduct regular programmes on environmental issues both on the campus and also amongst the community people for creating an awareness to avoid various health hazards;
iv)   Regular monitoring of the Waste Disposal System – garbage, chemical and hazardous waste, and e-waste.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

SWOC Analysis
Strengths
- Committed human resources.
- First generation learner student base with traditional rich culture
- Enviable Student-Teacher relationship
- Weaknesses : Remoteness from the metropolis.

Opportunities
- Locational advantage to tap huge traditional cultural resources
- Huge scope of spreading education through Distance Learning system to the doorsteps of the first generation learners.
Challenges
- One of the greatest challenges is to provide higher education to first generation learners.
- To overcome absenteeism and dropout rate.

8. Plans of institution for next year

- ❑ To enhance the collaborative research among the departments and to take initiative for inter-institutional collaboration

- ❑ To establish SIF (sophisticated Instrumentation facility) unit

- ❑ To establish Academic Staff College

- ❑ To enhance outreach programmes for the members of the backward community

- ❑ Filling up of all vacant positions and to create some non-teaching posts

- ❑ To introduce fully e-based system for different administrative processes like, admission , result publication etc

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