

2017

M B A

1st Semester Examination

BUSINESS COMMUNICATION AND PRACTICES

PAPER—MBA 107 (Set-1)

(PRACTICAL)

Full Marks : 50

Time : 1½ Hours

The figures in the right-hand margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Illustrate the answers wherever necessary.

Write the answers to Questions of each Half in separate books.

(Second Half)

TEST-1

(Marks : 15)

1. Reading a text with correct pronunciation as selected by the examiner. 5
2. Give a summary of the passage as selected by the examiner. 5

(Turn Over)

3. Title of an article selected by the examiner is given. Try to predict the subject matter of the article. 5

TEST-2

(Marks : 15)

1. Write sentences with the set of words (*any two*) : 2×5
- (i) Keyboard, mouse ; (ii) Business, profit ;
 (iii) Oral, written ; (iv) High, low ;
 (v) Paper, pen.
2. Write sentences with proper forms of the verb :
 (*any two*) : 2×2½
- (i) In present tense.
 (ii) In present continuous tense.
 (iii) In present perfect tense.

TEST-3

(Marks : 20)

1. Give a Computer-aided PowerPoint presentation with at least 10 slides.
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